



Guru Brahmaand Women College

Kurana, Panipat (HARYANA)

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Application Form for Employment of Teaching Posts

Sr. No. _____

Receipt No. _____

(To be filled by the Office)

Date _____

Photo

Note :-

1. The last date for receipt of application is **02-05-2023**
2. This application form should be properly filled in.
3. Attested copies of all certificates/testimonials must be attached. Originals will have to be shown at the time of Interview.
4. Persons in employment should send their application through their employers. They may, however, send a copy in advance but it must be on prescribed form. A photocopy of the application form must also be sent to the Dean of Colleges, Kurukshetra University, Kurukshetra.
5. Application received after the due date or found incomplete will not be considered.
6. Marks Criteria form must be properly filled in & signed by the candidate.
7. Attach a self-addressed envelope.

1. Post applied for (Give the full name of the post) _____

Date of Advt. _____ Newspaper _____

2. Full Name (In block letters) _____

3. Father's Name _____

4. Mother's Name _____

5. Husband Name (In case of married woman) _____

6. Date of Birth _____ Age – Year Month Days

(as on last date of Application)

Place of Birth _____

7. Aadhar Card No.

8. a) Nationality of the candidate _____

b) Whether belongs to S.C./ B.C. of Haryana./ P.H. (Yes/No) _____

if yes, please attach attested copy of certificate

c) Marital Status _____ (d) Gender (Male/Female) _____

9. Present Postal Address (In block letters) _____

Mobile No. _____

E-mail ID _____

10. Permanent Home Address : _____

11. If you are employed, your present designation _____

Name of employer _____

12. References : These should be professionally competent persons who are well acquainted with some aspects of the applicant training, accomplishment, capabilities and character but must not be in relations. Two referees should be listed and at least one of them should be citizen of India. For applicants having done doctoral or post-doctoral research, the research supervisors must be listed.

i) Name : _____

Occupation or Position : _____

Address : _____

Contact Number : _____

ii) Name : _____

Occupation or Position : _____

Address : _____

Contact Number : _____

13. Have you ever been prosecuted, kept under detention, bound down, fined, convicted by a Court of Law or /and any offence of debarred/disqualified by any university, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this form? If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given. _____

Attach Separate Sheet

14. Educational Qualification (from Matriculation onwards) :

Exam Passed	University/ Board	Roll No.	Year of Passing	Marks Obtained/ Maximum Marks	%age Marks Obtd.	Division	Subjects	Distinction (If any)
Matric								
10+2/ Hr. Sec./ Pre-Univ.								
Graduation BA/B.Sc./B.Com Other								
Post Graduation MA/M.Sc./M.Com Other								
M.Phil								
Ph.D.								
Any Other Exam.								
NET/JRF/SLET								

15. Merits (a) Topper in Board Examination at 10+2 Level _____
 (b) Gold Medal at UG Level (stood 1st in the University) _____
 (c) Gold Medal at PG Level (stood 1st in the University) _____
 (Attach Certificates)

16. Topic of M.Phil Dissertation _____

17. A) Topic of research for Ph.D. _____

B) Field of Specialization _____

18. Details of present/previous employment (Teaching Experience) :

Sr. No.	Name of the Employer	Designation	Nature of Employment Regular/Ad-hoc/ Contractual	Duration of appointment		Basic Pay Allowances Separately	Reason for Leaving
				From	To		

19. List of Publication :

Publication	Number	A	C	D
		Title	Name of the Referred Journal/ Publisher	ISBN/ISSN
Subject Books				
Research Paper in Referred International Journal				
Research Paper in Referred National Journal				

Attach a list of Certificates. Use extra sheet if required

20. Research Performance - Research Paper Presented

Paper Presented in	No. of Papers	Title of Research Paper(s)	Sponsored By UGC/State Govt. /any other Govt. Body
National Seminars/ Conferences			
International Seminars/ Conferences			

Attach a list of Certificates. Use extra sheet if required

21. Co-curricular Activities :

(i) University Youth Festival (Zonal/Inter Zonal) Recommended _____

(ii) Debates/Declamation/Quiz/Poetic Recitation/Literary and Fine Arts etc. State Level position _____

(iv) NCC (a) C Certificate _____ (b) B Certificate _____

(v) NSS (National Level) _____

(vi) Sports

	Position
National	
Inter University Level	

22. Basic Pay Acceptable : _____

23. Period required for joining the post, if selected _____

24. List of Enclosures (Attested Copies) :

- | | | |
|----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ |
| 2. _____ | 7. _____ | 12. _____ |
| 3. _____ | 8. _____ | 13. _____ |
| 4. _____ | 9. _____ | 14. _____ |
| 5. _____ | 10. _____ | 15. _____ |

I _____ certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein.

Place : _____

Date : _____ (Signature of the Candidate)

CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Mr../Ms. _____ who is presently working as _____ in _____ Department/ Organisation is forwarded and recommended for consideration. In case he/she is selected in Guru Brahmanand Women College Kurana, he/she will be relieved from his/her present position on _____ notice.

Place : _____

Date _____

Signature of the Head of Institution/Organization

**Criteria for the Selection of Assistant Professors
in the Govt. Aided Private Colleges in the State of Haryana w.e.f. 12-12-2022**

Category Distribution	Marks Distribution
(I) Academic Record	40.0 Marks
(II) Additional Qualification	15.0 Marks
(III) Teaching Experience and Research	20.0 Marks
(IV) Co-curricular Activities	07.5 Marks
(V) Sports	05.0 Marks
(VI) Interview Performance	12.5 Marks
Total	100.0 Marks

(I) Academic Record : Maximum 40 Marks

SR.	Particulars	Marks	Self-Appraisal Score	Verified by Office
1	Above 55% Marks in Master Degree	(0.4 marks for each percent of marks)		
2	Above 55% Marks in Graduation Degree	(0.3 marks for each percent of marks)		
3	Above 55% Marks in 10+2	(0.2 marks for each percent of marks)		
4	Above 55% Marks in Matriculation	(0.1 marks for each percent of marks)		
Total (I)				

(II) Additional Qualification : Maximum 15 Marks

SR.	Particulars	Marks	Self-Appraisal Score	Verified by Office
1	Graduation with Honours in Relevant Subject	03 Marks		
2	Ph.D.	10 Marks		
3	JRF	05 Marks		
4	NET	03 Marks		
5	SELT/SET	02 Marks		
Total (II)				

(III) Teaching Experience and Research : Maximum 20 Marks

A. Teaching Experience : Maximum 10 Marks			Self-Appraisal Score	Verified by Office
SR.	Particulars	Marks		
1	Teaching experience after acquiring eligibility qualification in the relevant subject	1 Mark for each academic year		
		0.5 mark per semester		
B. Research : Maximum 10 Marks			Self-Appraisal Score	Verified by Office
SR.	Particulars	Marks		
1	Research Publications	Each Research publications Published in Peer-Reviewed or UGC-listed Journals - 03 Mark		
2	Paper Presentation in Conferences	International (Abroad) - 05 each		
		International (Within Country) - 03 each		
		National - 02 each		
		State / University - 01 each		
Total (III)				

(IV) Co-curricular Activities : Maximum 7.5 Marks

SR.	Particulars	Marks	Self-Appraisal Score	Verified by Office
1	NCC (Maximum 5 marks)	NCC 'C' Certificate - 05 marks		
		NCC 'B' Certificate - 02 marks		
2	NSS (Maximum 5 marks)	NSS National Award - 05 marks		
		NSS State Award - 02 marks		
3	Position in Competitions like Debate/Declamation/Quiz Poetic Recitation/Fine Art etc. (Maximum 5 Marks)	05 Marks for National Level Position		
		02 Mark for each State/Inter-University Level Position		
		01 Mark for each position in Zonal Youth Festival		
4	Participation in Republic Day Parade, New Delhi	Maximum 02 Marks		

(V) Sports* : Maximum 5 Marks

SR.	Particulars	Marks	Self-Appraisal Score	Verified by Office
1	International Level Position	05 marks		
2	National Level Position	First Position - 03 marks		
		Second Position - 02 marks		
		Third Position - 01 marks		
3	State / Inter-University Level Position	First Position - 02 marks		
		Second & Third Position - 01 marks		
Total (V)				

* Certificate of Gradation from Sports Department of Haryana Govt, is mandatory to claim the marks.

(VI) Interview : 12.5 Marks

SR.	Particulars	Marks	Assessed By Selection Committee
1	Subject Knowledge including presentation of 4-5 minutes on a topic given by the Selection Committee	05 Marks	
2	Communication Skill & ICT knowledge	4.5 Marks	
3	Overall Personality	03 Marks	
Total (VI)			

Overall Marks Summary (I to VI)		Maximum Marks	Self-Appraisal Score	Verified by Office
(I)	Academic Record	40		
(II)	Additional Qualification	15		
(III)	Teaching Experience and Research	20		
(IV)	Co-curricular Activities	7.5		
(V)	Sports	5		
(VI)	Interview Performance	12.5	- - - -	
Total (I to VI)		100		

Notes :

- i) A relaxation of 5% shall be allowed at Master's level for the candidates belonging to Scheduled caste/Scheduled Tribe/Backward classes 'A' & 'B', (Non-creamy Layer) of Haryana/Differently-abled (a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (J) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment.
- ii) Teaching experience may be considered only of those candidates who have taught the concerned subject (Arts/Science/Commerce/B.Ed.) after acquiring the eligibility qualifications.
- iii) Sports certificates must be issued for such tournament recognized by the State/Centre Govt.
- iv) In case of SC/BC candidates, marks shall be allotted as per same criteria mentioned above.

Signature of the Candidate